

**Forest Heath District Council**  
**St Edmundsbury Borough Council**  
**Joint Executive (Cabinet) Committee Decisions Notice**  
**(Published: Wednesday 13 March 2019)**

The following decisions were taken by the Joint Executive (Cabinet) Committee on **Tuesday 12 March 2019** and, if not called in by Councillors, will come into operation on Thursday 21 March 2019. This procedure does not however, apply to decisions that have been recommended to either Forest Heath District Council (FHDC) or St Edmundsbury Borough Council (SEBC) respectively for a final decision (and which are also indicated within the decisions below). An executive committee decision may be called in, in accordance with the Overview and Scrutiny Committee Procedure Rules contained within Part 4 of each Council's Constitutions, by at least five Councillors submitting the required call-in request form to the Assistant Director (HR, Legal and Democratic Services) (e-mail: [democratic.services@westsuffolk.gov.uk](mailto:democratic.services@westsuffolk.gov.uk)) **by 5.00 pm on Wednesday 20 March 2019.**

Should you have a query regarding any of the decisions taken, contact should be made with the named officer in the first instance, either on the telephone number listed against their name, or via email using the format [firstname.surname@westsuffolk.gov.uk](mailto:firstname.surname@westsuffolk.gov.uk). Alternatively, you may also contact the relevant Portfolio Holder on the telephone number listed against their name, or via email using the format [firstname.surname@stedsbc.gov.uk](mailto:firstname.surname@stedsbc.gov.uk) or [firstname.surname@forest-heath.gov.uk](mailto:firstname.surname@forest-heath.gov.uk) Contact may also be made via Democratic Services, West Suffolk House, Western Way, Bury St Edmunds Suffolk, IP33 3YU

Agenda Item and Report No.	Declarations of Interest/Dispensations Granted	Decision(s) (including recommendations to Council)	Reason(s) for Decision(s)	Other Options Considered and Reasons for Rejection	Contacts
Item No. 6 CAB/JT/19/010	None	<p><u>Recommendations of the Forest Heath Performance and Audit Scrutiny Committee: 31 January 2019 - Treasury Management Report 2018-2019 and Investment Activity (1 April - 31 December 2018)</u></p> <p>RECOMMENDED TO FHDC COUNCIL: (20 March 2019)</p> <p>That the Treasury Management Report for 2018-2019 for the period 1 April to 31 December 2018, as detailed in Report No: PAS/FH/19/008, be approved.</p>	The Cabinet is required to consider the Third Quarter Treasury Management Report 2018-2019, prior to seeking its approval by Council. The report also summarises the investment activities for Forest Heath District Council for the period 1 April to 31 December 2018.	Options for the management of Council investments are formally considered within the Annual Treasury Management and Investment Strategy. This includes key strategies in respect of the Council's borrowings, the continuation of in-house management of funds and the	<p><u>Portfolio Holder:</u> FHDC Cllr Stephen Edwards 07904 389982</p> <p><u>Officer:</u> Rachael Mann Assistant Director (Resources and Performance) 01638 719245</p>

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				<p>approach to be adopted in establishing the credit worthiness of potential counterparties. The changing nature of the economic climate requires that these key areas are subject to on-going review.</p>	
<p>Item No. 7 CAB/JT/19/011</p>	<p>None</p>	<p><u>Recommendations of the St Edmundsbury Performance and Audit Scrutiny Committee: 31 January 2019 - Treasury Management Report 2018-2019 and Investment Activity (1 April - 31 December 2018)</u></p> <p>RECOMMENDED TO SEBC COUNCIL: (19 March 2019)</p> <p>That the Treasury Management Report for 2018-2019 for the period 1 April to 31 December 2018, as detailed in Report No: TMS/SE/19/001, be approved.</p>	<p>The Cabinet is required to consider the Third Quarter Treasury Management Report 2018-2019, prior to seeking its approval by Council. The report also summarises the investment activities for St Edmundsbury Borough Council for the period 1 April to 31 December 2018.</p>	<p>Options for the management of Council investments are formally considered within the Annual Treasury Management and Investment Strategy. This includes key strategies in respect of the Council's borrowings, the continuation of in-house management of funds and the approach to be adopted in establishing the credit worthiness of potential counterparties. The changing nature of</p>	<p><u>Portfolio Holder:</u> SEBC Cllr Ian Houlder 01284 810074</p> <p><u>Officer:</u> Rachael Mann Assistant Director (Resources and Performance) 01638 719245</p>

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				the economic climate requires that these key areas are subject to on-going review.	
Item No. 8 CAB/JT/19/012	None	<p><u>Recommendations of St Edmundsbury's Overview and Scrutiny Committee: 9 January 2019 - Public Space Protection Order, Bury St Edmunds - Addition of Condition</u></p> <p>RESOLVED:</p> <p>That:</p> <p>(1) the addition of a new condition to the existing Public Space Protection Order (PSPO) for Bury St Edmunds town centre, the relevant restricted area of which as shown in Appendix C to Report No: OAS/SE/19/005, be approved, as set out below:</p> <p><i>No persons shall, within the restricted area:</i></p> <p><i>Gather in groups of two or more motor vehicles for purposes other than simply parking which will cause or is likely to cause harassment, alarm and distress to others by performing any of the activities listed below:</i></p>	<p>The Cabinets have supported the recommendations of St Edmundsbury's Overview and Scrutiny Committee, as amended, as explained in the report. The Cabinets noted that the Committee's recommendations, as amended, formed part of the consultation, which followed the Committee's consideration of this matter. The outcome of the consultation was generally positive by those that responded.</p> <p>The addition of the condition to the existing Public Space Protection Order in Bury St Edmunds town centre is therefore considered appropriate and proportionate.</p>	<p>Not to add an additional condition to the existing Public Space Protection Order; however, given the recommendations of the Overview and Scrutiny Committee (as amended) and the positive response to the consultation on the proposal, the Cabinets considered the addition was the most appropriate course of action to take.</p>	<p><u>Portfolio Holder:</u> SEBC Cllr Robert Everitt 01284 769000</p> <p><u>Officer:</u> Davina Howes Assistant Director (Families and Communities) 01284 757070</p>

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		<p>(a) <i>Using a motor vehicle to race or perform stunts.</i></p> <p>(b) <i>Repeatedly sounding horns and/or revving engines (as to cause a public nuisance).</i></p> <p>(c) <i>Playing music excessively loud (as to cause a public nuisance).</i></p> <p>(d) <i>Using foul or abusive language.</i></p> <p>(e) <i>Using threatening, intimidating behaviour towards another person.</i></p> <p>(f) <i>Causing obstruction on a public highway, or a publicly accessible space, whether moving or stationary.</i></p> <p>(2) For clarification purposes, it be noted that the above additional condition to the PSPO will be operational for 24 hours a day.</p>			
Item No. 9 CAB/JT/19/013	None  (Councillor Andy Drummond abstained from	<u>Hatchfield Farm, Newmarket: Masterplan</u>  RESOLVED:  That the masterplan for Hatchfield Farm, Newmarket, as contained in Appendix A	When the planning application for 400 dwellings (not including the school or employment land) was submitted in October 2013, this was prior to the adoption of the Joint Development Management	Not to prepare a masterplan; however this option would result in the consideration of an outstanding planning	<u>Portfolio Holder:</u> FHDC Cllr Lance Stanbury 07970 947704

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	partaking in the vote)	to Report No: CAB/JT/19/013, be adopted as informal planning guidance.	<p>Policies Document and accordingly, the requirement for a masterplan did not arise. The planning application, which was approved by Forest Heath District Council, has since been called in by the Secretary of State and remains undetermined. In the meantime, the adoption of the Development Plan Document (DPD) and following the allocation of the site in the Site Allocation Local Plan (SALP) require the preparation of a masterplan.</p> <p>The Cabinets have duly considered the proposed masterplan and acknowledge that its adoption will be a key element in the delivery of sustainable development at Hatchfield Farm.</p>	application without full compliance with the requirements of Policy DM3 of the Joint Development Management Policies Document 2015. This could leave any decision in respect of the planning application open to legal challenge.	<u>Officer:</u> Julie Baird Assistant Director (Growth) 01284 757613
Item No. 10 CAB/JT/19/014	None	<p><u>Former Castle Hill Middle School: Development Brief</u></p> <p>RECOMMENDED TO SEBC COUNCIL: (19 March 2019)</p> <p>That the development brief for the former Castle Hill Middle School, Haverhill, as contained in Appendix A to Report No: CAB/JT/19/014, be adopted as informal planning guidance.</p>	Adoption of the Development Brief, which has been prepared in accordance with SEBC Council's adopted protocol for the preparation of development briefs, will be a key element in the delivery of sustainable development at the former Castle Hill Middle School, Haverhill.	Not to prepare a development brief; however this option would result in the uncoordinated approach to the development of the site.	<p><u>Portfolio Holder:</u> SEBC Cllr Susan Glossop 01284 728377</p> <p><u>Officer:</u> Julie Baird Assistant Director (Growth) 01284 757613</p>
Item No. 11 CAB/JT/19/015	None	<u>West Suffolk Joint Pay Policy Statement: 2019/2020</u>	Local Authorities are required to annually produce a Pay Policy Statement, which is subject to full	As it is a legal requirement to produce a Pay Policy	<u>Portfolio Holders</u> FHDC Cllr Stephen

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		<p>RECOMMENDED TO SEBC AND FHDC COUNCILS: (19 and 20 March 2019)</p> <p>That the West Suffolk Joint Pay Policy Statement for 2019/2020, as contained in Appendix 1 to Report No: CAB/JT/19/015, be approved.</p>	Council approval.	Statement on an annual basis, no other options have been considered.	<p>Edwards 07904 389982</p> <p>SEBC Cllr Ian Houlder 01284 810074</p> <p><u>Officer:</u> Wendy Canham Service Manager (Human Resources and Organisational Development) 01284 757006</p>
<p>Item No. 14 CAB/JT/19/017  (and exempt appendices</p>	None	<p><u>Forest Heath and St Edmundsbury Revenues Collection and Performance Write-Offs</u></p> <p>RESOLVED:</p> <p>That the write-off of the amounts detailed in the Exempt Appendices to Report No: CAB/JT/19/017, be approved, as follows:</p> <p>(1) Exempt Appendix 1: FHDC Council Tax totalling £4,261.36</p> <p>(2) Exempt Appendix 2: SEBC Council Tax totalling £11,686.85</p> <p>(3) Exempt Appendix 3: FHDC Business Rates totalling £31,973.03</p>	The total amounts detailed in the decision are to be written-off. The detailed reasons for the decisions are included in Exempt Appendices 1 to 5 to Report No: CAB/JT/19/017.	The West Suffolk Councils currently use the services of the ARP Enforcement Agency to assist in the collection of business rates and also have online tracing facilities. It is not considered appropriate to pass the debt onto another agency. In the event that a written-off debt becomes recoverable, the amount will be written back on and enforcement procedures will be	<p><u>Portfolio Holders</u> FHDC Cllr Stephen Edwards 07904 389982</p> <p>SEBC Cllr Ian Houlder 01284 810074</p> <p><u>Officer:</u> Rachael Mann Assistant Director (Resources and Performance) 01638 719245</p>

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		<p>(4) Exempt Appendix 4: SEBC Business Rates totalling £42,225.08</p> <p>(5) Exempt Appendix 5: SEBC Overpayment of Housing Benefits totalling £39,352.31</p>		re-established.	
<p>Item No. 15 CAB/JT/19/017  (and exempt appendices)</p>	None	<p><u>Newmarket Cinema and Restaurant Development: Outline Business Case</u></p> <p>RECOMMENDED TO FHDC COUNCIL: (20 March 2019)</p> <p>That:</p> <p>(1) the project objectives to continue to work towards bringing a cinema and restaurant development to the heart of Newmarket, be endorsed;</p> <p>(2) the Outline Business Case for the development of a 3 or 4 screen cinema, as contained in Exempt Appendix A to Report No: CAB/JT/19/018, be approved;</p> <p>(3) a budget of up to £190,000 be approved, funded by Strategic Priorities and MTFS reserve, to deliver the further design and study work as set out in paragraph 6.1 and Table 11 of the Outline Business Case; and</p>	<p>The Cabinets support the adoption of the Outline Business Case and a budget for the Newmarket Cinema and Restaurant Development project, as it is recognised that such a scheme is primarily about place-shaping for, and an investment in, Newmarket. Detailed plans can now be developed with the intention of working up a final business case and designs that can be submitted for planning approval.</p>	<p>Not to adopt the Outline Business Case and not progress any further work on the development of a cinema for Newmarket. This is not considered an appropriate option, as findings from market studies and preliminary design and evaluation work have indicated that progress should be made to move to the next stage of the project.</p>	<p><u>Portfolio Holders</u> FHDC Cllr Lance Stanbury 07970 947704</p> <p>FHDC Cllr Stephen Edwards 07904 389982</p> <p><u>Officer:</u> Jill Korwin Director 01284 757252</p>

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		(4) an additional £20,000 be approved, funded by Strategic Priorities and MTFS reserve, to undertake a condition and options review of the Guineas multi-storey car park.			

Leah Mickleborough  
Service Manager (Democratic Services) and Monitoring Officer  
13 March 2019